



BIA Foundation Grant Request Criteria and Process

The BIA Foundation welcomes grant applications from non-profit organizations serving the central Ohio community. Grants are considered twice a year by the BIA Foundation.

2019 Deadlines:

Spring: April 8, 2019

Fall: October 11, 2019

Eligibility Criteria:

- Must be registered with the State of Ohio as a non-profit organization
- Must support the mission and vision of The BIA Foundation:
 - Support residential construction training and placement initiatives
 - Create awareness of the residential construction industry as a career
- Must be in compliance with reporting requirements if prior BIA Foundation grants were received.

Priorities for Funding:

- The project is likely to continue and expand after the grant period expires
- Applicant has explored other potential funding sources
- Grant award will serve as “seed money” for new and dynamic projects
- The project stimulates cooperation among agencies without duplication of services
- Foundation support would be vital or important to project success
- Innovative and efficient use of funds is demonstrated
- The project is a well-planned approach to solving a problem, delivering services or providing opportunities
- The project impacts a segment of the community or assists those who are not being adequately served by existing resources

Follow-up Report:

A follow-up report will be due within nine months of receiving funds. Failure to submit the grant follow-up report in a timely and complete manner could result in a disapproval of future grant applications. Follow-up report should include:

- How funds were spent
- A description of activities, outcomes, community impact of the project
- Examples of publications/collateral that demonstrate use of the BIA Foundation logo, verbal/written credit of the BIA Foundation’s support and any other manner where the BIA Foundation’s support was included

BIA Foundation Grant Application

Section 1 – General Information

Organization Name

Address

Phone

Tax Exempt ID #(EIN)

Website Address

Organization Director

Phone/Email

Board members names and titles

Proposal contact name

Title

Phone/Email

Project/Program Title

Total Budget for Project/Program

Amount of Grant Request

Type of Request:

Capital

Operating

Start-up/Seed

Other

Section II - Organization Summary

Provide an introductory paragraph to include the following:

- Organization's mission, vision, values, and history
- Current programs, projects, activities
- Evidence of organization's overall effectiveness
- Audiences and geographic area served by your organization

Section III – Project Name and Description

Describe the overall project/program including:

- Goals, objectives, and desired outcomes
- Timeline or duration
- Explanation of how you are collaborating with other organizations
- Audiences and geographic area served by this project
- Steps that will be taken to achieve the goals of the project
- Resources that will enable you to continue and maintain this project

Also, include explanations of:

- Whether this a new project or a continuation of an existing project
- How this project is similar or different from other community projects

Section IV – Project Need and Benefit

-What is the need, challenge, or opportunity of this project?

-Explain the benefit to the community. Provide research or data that demonstrates that this need exists.

-How is your organization positioned to address this need or benefit? Describe how this need or benefit aligns with the BIA Foundation's mission and vision.

Section V – Evaluation and Results

Explain how you will measure the project's outcomes and impact.

-What criteria will you use?

-How will the project's stakeholders, customers, or clients be involved in evaluating the project?

-How will you share your results with stakeholders?

Section VI – Budget and Funding Plan

What is the total budget for this budget?

Describe your plan to secure funding from other sources including, but not limited to: in-kind services, events fundraisers, grants, ticket sales, sponsorships.

- What is the fundraising responsibility of your board?
- If this is an ongoing project, what is your funding plan?
- How will your project be impacted if funding is not secured?

Section VII – Required Attachments

- Organization budget for current fiscal year
- Project budget
- Two most recently completed Form 990s
- Most recently completed audit
- Letter of support from the organization's board or governing body.
- Letters of support from collaborating organizations, if applicable
- Lists and amounts of grants received the last two years, if applicable.

Return complete application and supporting documents via email as a PDF to tracy@biahomebuilders.com or via mail by corresponding due date.

BIA Foundation
445 Hutchinson Ave.
Suite 280
Columbus, OH 43235

Questions – please contact BIA Foundation Executive Director Tracy Schiefferle

tracy@biahomebuilders.com

614-891-0575 x. 101